

19th Airlift Wing



Software Home Use Program (HUP)

**19th Communications
Squadron**

Combat Airlift...Anywhere, Anytime!



Microsoft Home Use Program (HUP)

Process outlined below is valid until 31 Oct 2019



**Purchase Either
for Only \$9.95**

Program Overview

The Microsoft HUP is designed to help increase employee productivity and satisfaction, while also maximizing the value of the Air Force's investment in Microsoft Office software. Eligible employees may obtain a licensed copy of qualifying Microsoft Office software to install and use on their home computer. You may continue using this HUP software while you are under AF employment and as long as the software you use at work has active software assurance coverage. Employees can order the product(s) directly through a secure, Microsoft-hosted e-commerce site.

Steps to Purchase and Use

1. Visit Microsoft Home Use Program at: <http://www.microsoftthup.com/hupus/home.aspx>
2. On the screen enter your .mil only e-mail address (@us.af.mil) and this program code if prompted **4A82EF7B8F**
3. Select the country the software is being purchased from and hit submit button.
4. To verify your identity, a confirmation notice will be sent to your work e-mail address. Upon receipt, please read the instructions in the e-mail and click on the link provided. You will be taken to a secure site where you can complete your order of Home Use Program licensed software.
5. Select whether you are ordering Microsoft Office Professional Plus 2016 for PC or Mac. (You may only order one of these products)
6. On the checkout page you may specify delivery of a backup DVD for an additional cost. (Recommended for backup/re-install)
7. Complete the checkout process and make payment with your personal credit card.
8. The order confirmation page will include the product installation key. Please print this page and keep it for your records. Microsoft will not provide the installation key with the backup DVD and you may need to reinstall the application in the future in the event of hard drive failure or using a replacement computer.
9. Please forward the download link e-mail to your **home** e-mail address and download and install the software there.

Microsoft Home Use Support: <https://www.microsoftthup.com/hupus/contactus.aspx>.

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Antivirus Home Use Program (AV HUP)

The current license for McAfee software expires on 31 December 2017



Program Overview

The DoD Antivirus Software License Agreement with McAfee allows active DoD employees to utilize the antivirus software for home use.

Home use of the antivirus products will not only protect personal PCs, but will also potentially lessen the threat of malicious logic being introduced to the workplace and compromising DoD networks.

As a member of the DoD, you can now take advantage of a **FREE** 3-year subscription to McAfee Internet Security for your PC or MAC at no cost to you.

Contractors are excluded from using the software at home or on any other system not belonging to the DoD.

Steps to Download and Use

1. Navigate to the website for your applicable platform, either PC or MAC, listed below. Enter the associated "Company Code" and your .mil e-mail address (@us.af.mil) in the appropriate field on the webpage and hit enter:

| <u>Platform</u> | <u>URL</u> | <u>Company Code</u> |
|-----------------|---|---------------------|
| PC | http://www.mcafee.com/mis/dod | DODFDD02C8 |
| MAC | http://www.mcafee.com/mim/dod | DOD97F84AC |

2. You will receive an e-mail from McAfee Subscriptions with your unique license key and download link. (Keep this email for future reference)
3. **DO NOT** try to download the software on your Government Furnished Equipment (GFE). Please forward the download link e-mail to your home e-mail address and download and install the software on home computer.

McAfee Support:

<http://home.mcafee.com/Root/Support.aspx?page=Support>

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